



Student Code of Conduct

- ★ Please sign with your guardian and return to your homeroom teacher.

For full handbook, please refer to Parent and Student Handbook on our website

<https://www.coldlakejuniorhigh.ca/download/465787>

Academic Standing

We are, above all, an educational institution and we firmly believe in student learning and student achievement. Along with the Alberta Education Act requirements for attendance, we expect all students to make every effort to complete all assignments within their grade level educational program including consideration and or their IPP plans.

Parents have access to student attendance and academic information via POWERSCHOOL. Parents can contact the school to get set up. Teachers will contact individual parents to ensure home support. Every year in the first week in May, in consultation with the parents, CLJH will make decisions about the PLACEMENT of the students for the next school year. Students will be RETAINED in their current grade, PLACED or PROMOTED to the next grade in the following school year. The decision will be made based on academic performance in conjunction with attendance.

Attendance

Regular attendance and punctuality are essential for academic success and personal responsibility.

Electronic Devices

Electronic devices that enhance the student's ability to learn i.e. laptop computers and chromebooks, are welcome in our school. Devices that are potentially disruptive to both the learning process and student mental health such as cell phones and wireless earbuds are better left at home. If a student has a personal mobile device with them at school during instructional time, they are required to keep the device on silent or powered off and stored out of view (school's locker, or student's backpack) Students who need to contact parents can do so using the school telephones or the school cell phone.

CLJH is a cell phone free school, from 8:29-3:22. If a student is found using a cell phone during these times:

- First offence: Staff will give a verbal warning for students to put the personal devices away. Parents will be notified by email or phone and it will be logged.
- Second offence: the device will be confiscated by the staff and brought to the office for the remainder of the day. The office will email parents, letting them know that next time is suspendable, and make a log entry. Students can have it back at the end of the day.
- Third offence: phones will be confiscated and stay in the office; students will serve an in school suspension and/or the Reflection Room for defiance of school rules.

Exemptions to this policy need to be in place for a medical reason, please contact the administration to put a Medical Support Plan (MSP) in place.

Use of Inappropriate Language

There are two types of inappropriate language use:

- A student uses a derogatory term as an accident or in conversation with another student.

Consequence: Staff members who witness the offence will remind students of our expectations and ask them to discontinue using this type of language. If behaviour continues parents will be contacted.

- A student uses a derogatory term directed at another student or staff member in an aggressive or offensive manner.

Consequence: Staff members involved will report this to the office. The administration will deal with the situation and inform parents. Consequences may include suspension, loss of free time, apologies, additional support for the student.

Off Campus

All grade 7-9 students have the privilege of an open campus at lunch time. With this privilege, students also have the responsibility to return to school on time. If you do not want your child to leave the school, please have that conversation with your child. Students are not allowed energy drinks or slushies in the classrooms; these will be confiscated by the staff.

If a student is late:

- First offense: students will be given a warning, teachers will reteach expectations and record the incident.
- Second offense: the student will be sent to the reflection room the next day and a phone call home will be made by an administrator.
- Third offense: student will be suspended for one day for disrespect and defiance of school rules.

Washrooms

Students are encouraged to use the bathrooms during break time. Washroom times are not an opportunity for students to meet their friends or avoid class work. HALL PASSES will be issued by teachers during class time to allow students to use the bathroom or water fountains. Hall passess will be issued 15-20 minutes after the bell rings to allow the main part of the lesson to be delivered.

Consequences of misuse of bathrooms:

- If two students are seen coming out of the bathroom stall together, a phone call home will be made and a second offence will be suspendable.
- Repeated offences when it comes to hallpasses will be seen as defiance and consequences will be given.

Horse Play

Students and parents will be responsible for costs incurred if there is any damage done to windows, doors, chromebooks or other school property due to horseplay, pushing or shoving.

Dress Code

What we want is for you to dress in clothes that make you feel good about yourself and that are appropriate for a professional learning environment. Most of all, we want to continue to respect diversity inside our school and maintain a safe and caring environment for everyone.

This Means:

- No underwear showing around your private parts.
- No clothes (including head gear) that promote hatred, drugs or alcohol.
- No inappropriate logos or swear words on clothing or headgear.

Hoods can be worn but we must be able to see your face. Hoods and hats will not be allowed in the gym for safety reasons. For safety reasons, shop and home-ec classes require closed toed shoes to be worn, as well as an apron or t-shirt at times for cleanliness.

Lockers

Students will be assigned a locker. Students who want to secure their belongings will need to bring their own locks - these can be combination locks or padlocks, whatever they are comfortable with. Students are reminded, however, that school lockers are public property, not their own private property, and are subject to search if necessary. The privilege of having a locker can be revoked at any time if misuse of lockers becomes a chronic problem.

Reflection Room

The reflection room is used as a strategy to support positive student conduct. During this time, a staff member will re-teach school expectations and rules. Failure to show up or continuous misbehavior during this time will result in suspension for defiance.

Hall Passes

Students are encouraged to use the bathrooms during break time. Washroom times are not an opportunity for students to meet their friends or avoid class work. Any time two or more students are seen in the same washroom stall, there will be a reminder of the rule and then an automatic suspension for defiance if the behavior continues. HALL PASSES will be used by teachers during class time to allow students to use the bathroom or water fountains. Hall passes will be issued 15 minutes after the bell rings to allow the main part of the lesson to be delivered.

Zero-Tolerance Behaviours

These offences are considered zero-tolerance and can result in a suspension by the office:

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| ● Racism | ● Aggressive physical force | ● Sexual Harassment |
| ● Discrimination | ● Vandalism | ● Weapons |
| | ● Drugs, Alcohol, Vaping | ● Verbal Abuse / Swearing at staff members |



Cold Lake Junior High School

5533-48 Avenue, Cold Lake, AB T9M 1V7

Phone (780) 594-5623 Cell Phone (780) 201-1057

Principal Chan Cusson

Assistant Principals Nicole Coben and Colleen Yoshida



We have read and understood the Cold Lake Junior High Student Conduct Form:

_____ Student Name	() (Homeroom)	_____ Parent Name
_____ Student Signature		_____ Parent Signature
_____ Date		_____ Date